



## Marlborough Public Schools Music Association

P.O. Box 200, Marlborough, MA 01752

www.mpsmusic.org



July, 2026

Dear High School A Cappella Choir, String & Jazz Ensemble Students & Parents/Guardians:

**This letter has important detailed information regarding your performance attire fitting appointment during August.**

Fittings of school issued tuxedos, concert dresses & Jazz shirts will take place in MHS's Chorus Room & should take about 30+/- minutes. **Please make an appointment today so you don't forget.** It is important for these fittings to take place during the requested dates/times to ensure our volunteers are available to get your attire altered correctly. We do not have these resources during the school year. If you've already signed up, thank you!

**FITTING APPOINTMENTS FOR PERFORMANCE ATTIRE**

**FITTINGS - WHEN:** August 24 & August 25 from 8:20 am to 1:40 pm and August 26 from 8:20 am to 10:40 [SP1]am in the MHS Chorus Room. For questions/problems, please contact Mrs. Manell at [mrmanell@gmail.com](mailto:mrmanell@gmail.com) or text 508-735-8386.

**FITTINGS - HOW:** All students who are in String Ensemble, Jazz Ensemble, & A cappella Choir are required to sign up for a fitting appointment through the link below before July 30, 2026.

<https://www.signupgenius.com/go/508084CA4AD2FA2FC1-63313713-aug2026#/>

The link is also posted on the front page of our website [mpsmusic.org](http://mpsmusic.org) – The QR code is at the end of this letter.

**DRESS FITTINGS: BRING TO YOUR APPOINTMENT THE SHOES YOU WILL WEAR ON STAGE.**

Your all black shoe heels must be 2" high or less. Flats are preferred. The dresses will be hemmed according to the heel height of shoes you will be wearing on stage. Bring those same shoes to your fitting appointment. Please refer to the Required Performance Attire Sheet enclosed for more information.

**JAZZ ENSEMBLE FITTINGS:**

**JAZZ STUDENTS NEED TO PROVIDE THEIR OWN ALL BLACK DRESS PANTS (no shiny or metal embellishments).** NOTE: Form Fitting, Tight Pants, Stretch Pants, Leggings, etc. are NOT Acceptable.

**BRING YOUR BLACK DRESS PANTS TO YOUR APPOINTMENT.** We will supply the 6 buttons (to attach the suspenders), instructions & will mark the locations on your pants where the buttons need to be sewn in

**ADULT VOLUNTEERS NEEDED**

We need a few adult volunteers who can sew on a sewing machine and are willing to help alter the uniforms, tuxes, and dresses. It's mainly straight sewing taking hems up & down of pants, sleeves and dresses. You do not have to physically fit each student. We would like your help during the days of Aug, 24th to 26th 9:00 am to 2:00 pm (or any part of those days). If interested in helping, please e-mail Marlene Manell at [mrmanell@gmail.com](mailto:mrmanell@gmail.com).

**MPS MUSIC ASSOCIATION INFORMATION & WEB SITE**

Volunteers are the backbone of our organization! There are numerous volunteer opportunities. Please be generous with your time when our volunteer coordinator contacts you to help. Or fill out the volunteer form on our web page. To find out more about volunteering, please see the volunteer section of our webpage at [www.mpsmusic.org](http://www.mpsmusic.org). Besides needing volunteers for jobs that take a few hours, we also need people to be on the MPS Music Association Board – All positions are needed. Meetings take place once a month via Zoom. Meeting Dates are listed on our Website. Please join us for a meeting to see what we do, what we need and if it's something you would like to do. Thank you to all past, present & future volunteers!

**RECAP - DATES TO REMEMBER:**

**Before July 30<sup>th</sup> - Please make your appointment via Signup Genius now so you don't forget**  
<https://www.signupgenius.com/go/508084CA4AD2FA2C1-63313713-aug2026#/>  
**Link is [SP2] also on our web page, [mpsmusic.org](http://mpsmusic.org)**

**August 24<sup>th</sup>- 26<sup>th</sup> Performance Attire Fittings –Marlborough High School, Chorus Room**

Have a wonderful rest of the summer. If you have any questions, please e-mail, call or text me. Thank you.

Sincerely,

*Marlene Manell*

President, MPS Music Association

[mrmanell@gmail.com](mailto:mrmanell@gmail.com), Talk/Text 508-735-8386

**QR Code to  
Make Your  
Fitting  
Appointment**

